The FAITAS Course Catalog is updated! You may now utilize the course catalog to view and apply for class offerings available within Federal Acquisition Institute’s Training Application System (FAITAS).

Note: The FAITAS Course Catalog only shows courses for which classes are available for Registration. If you need to view all courses +/- 1 Fiscal Year, you may select the View Full Catalog Listing link to view Course IDs, CLPs and Course Description information.

**HOW DO I GET STARTED?**

1. **Navigate to** [https://faitas.army.mil/FAITAS](https://faitas.army.mil/FAITAS)

2. **Access the Course Catalog**
   - Course Catalog in the Navigation Bar, or, after login use the Course Catalog button in the My Current Training dashboard widget OR navigate to Manage Career | Training | Course Catalog

3. **Featured Courses** offers course bands of predetermined course groupings
   - Use the Right Arrow to scroll forwards through the course band.
   - Use the Left Arrow to scroll backwards through the course band.

4. **Filter or Search Courses as needed**
   - **Filter Options:**
     - Category
     - Teaching School
     - Location (exact and distance)
     - Start Date/End Date
     - Online/Classroom
   - **Key Word Search:**
     - Enter in a Keyword, course ID, or any other applicable text into the Search Field
   - **NOTE:** All Filters and Key Word Searches are additive. Any filters or searches applied will not update the ‘Featured Courses’ band; rather this will create a new band.

Once you initiate a search, additional filter options are available if logged into FAITAS

- Hide Courses I’ve graduated from
- Available Seats Only
- Restrict to My Agency (only if you Agency offers Training via FAITAS)
Clear a portion, or all filters, at any time

- **Clear Search Button**: Removes all searches and filters
- **Trashcan Icon**: Select this icon to remove an entire filter
- **X Icon**: Select the X, located on the ‘Pills’, to remove a single search/filter

Apply for a course/class directly from the Course Catalog

- Hover over the course card. This card will flip to show a brief course description and a **Details/Apply** button will be visible
- At this time, additional information is presented; including Quick Facts, Full course description, Teaching School Policy Notice, and Prerequisites, if applicable

**For Resident courses**: view the course schedule; apply additional filters if needed; select the class offering; view class prerequisites, school notice, and remarks/notes; and select **Apply** to be taken directly to the training request for submission

**For Web-based courses**, select **Apply** to be taken directly to the training request page for application submission

**For Additional Details and Information, navigate to Help | User Guides | Quick Start Guides**